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Bohunt Horsham Headteacher: Ms G Ayling BA (Hons)

8 September 2023

Dear Families

This week marked our return to school for what will be a very important year for all of us here. I have always been extremely proud of the way staff, visitors and external agencies speak about our school community and the culture that they observe when they visit. Our culture is our most important asset and this remains to be the case. However, at points during last academic year, the standards of some students began to slip. We want to highlight this early so that we can continue to strive for excellence in all that we do. This means that we have implemented some changes, as outlined below:

One-way system

In order to accommodate our growing school community and ensure that everyone moves around the building efficiently and safely, we have implemented a new one way system in the school. This was conveyed to all new students on their first day back and all students got to walk the system several times during.

The rule of three

If a student is persistently not meeting expectations, then they will be given a 90 minutes senior leadership detention on the following Wednesday after school.

The reason for the detention will be for one of the following issues:

- Receiving 3 uniform infringements
- Receiving 3 late marks (to lessons or to school)
- Receiving 3 CIs for behaviour

The detentions will be set automatically on ClassCharts and you will get an automated notification of this. During the detention, reflection work will be completed. This has been conveyed to all our students and will be repeated regularly to help them be successful in meeting expectations in school.

Uniform expectations

From the first day back staff have been checking the uniform of all students at the gate in the morning. Any students not in the correct uniform will get a negative mark for uniform infringement. You will find full details of uniform expectations on [the website](#) but the following are examples of infringements that will result in a negative point being allocated:

- Rolling up of skirts – the waistband of a skirt should be seen at all times.
- Shirts untucked – the waistband of skirts and trousers should be seen at all times.

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- Inappropriate footwear – students must wear approved leather or simulated leather shoes – **no trainers or canvas shoes.**

This will continue throughout the school day, with classroom teachers and support staff regularly checking students' uniform and issuing a negative point for any infringements, this is logged on classcharts. Three infringements, will result in a senior leadership detention.

Punctuality

Students are expected to arrive at school no later than 8:25am in order to be in their tutor bases for 8:30am and students who arrive late to school will be noted. When going from lesson to lesson, students are expected to move efficiently through the school – using the newly implemented one-way system – in a timely fashion. If a student arrives more than five minutes late to lesson, 'L' will be entered into the register. If a student receives three lates in one school week, then a 90 minute leadership detention will be set for the following Wednesday.

CI negative points

If a student is not meeting expectations for behaviour during lessons or social time, they may be issued with a CI. This is a negative behaviour point and it gets logged on ClassCharts. If a student receives three CIs in a week, they will be issued with a 90 minute leadership detention the following Wednesday.

We look forward to your support in ensuring all students are treated equally and trust the guidance above makes things much clearer for everyone. If you have any questions, please do not hesitate to contact the school.

Travel survey

So far, only 25% of families have completed the [travel survey](#) that was sent out. I would ask that all families complete this as soon as possible so we can continue to work on our travel plan.

With best wishes

Mrs N Jones
Assistant Headteacher - Wellbeing